

Birankai North America

BNA Dojo Application for Seminar Support

Instructions:

A. Please fill out sections I. & II. then submit if applying for the grant pre-seminar. Section III. Must be submitted with receipt copies post seminar.

B. When initially applying for a grant after a seminar has been held please fill out sections I. & III. and submit with receipt copies.

I. Applicant information

Dojo name: "Chief Instructor: "
Dojo members: Total # BNA members # New members not yet BNA #
Instructors names and current BNA membership status:

Seminars held in the past three years; please list guest instructors & indicate y/n profit/loss for each:

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Friendship trainings held (if any):

II. Proposed Seminar information (to be filled out if applying pre-seminar)

Dates: Venue:
Guest Instructor (BNA Shihan or senior Shidoin)

Anticipated income/expenses

Expense projection:

Guest instructor honorarium ""Guest instructor airfare/travel

Venue rent (if not in dojo) ""Guest instructor meals

Publicity, Snacks/supplies, etc. (please specify)

Total projected expenses

Anticipated shortfall (income minus expenses)

Anticipated request from BNA (maximum \$500)

III. (To be completed following seminar)

Actual income:

Number of participants ""Scholarships granted

Total income

Actual expenses (*please provide receipt/check copies):

Guest instructor honorarium "" *Venue rent (if not in dojo)

*Guest instructor airfare/travel

Other (please specify)

*Guest instructor meals *Publicity *Snacks/supplies

*Total expenses

Actual shortfall (income minus expenses)

Reimbursement from BNA (maximum \$500)

Submit application and final report to: (via email) ptraunstein@comcast.net
(via snail mail) Philip Traunstein, 242 Batchelor Street, Granby, MA 01033